STIPEND CRITERIA CHECKLIST

SUMMER 2017

ATTENTION: In order to receive a full stipend, ALL scholars must meet ALL criteria and deadlines. Stipends will not be generated until ALL listed criteria are met. Payments are processed as a group because UNM stipend procedures require approval from several departments. Therefore scholars who do not submit their requirements on time may delay payment for the entire group. Payment dates are not guaranteed so make prior arrangements to meet your financial need. Please submit all assignments via email to mcnair@unm.edu

First Stipend: $1,000
- Scholar Agreement
- Faculty Mentor Agreement
- Satisfactory Seminar and Advisement Attendance
- Direct deposit set through bursar account
- Retreat Attendance (May 16-17)

Second Stipend: $1,200
- Annotated References/Bibliography (Due: May 22)*
- Research Plan (Due May 22)*
- Satisfactory Class Attendance: factored in when issuing all stipends.
- GRE Pretest (Due June 5) www.ets.org
- Draft of Grad Application Matrix: List of 3 schools, deadlines, requirements, list of 1 fellowship (Due: June 12)
- Literature Review (Due: June 12)*
- Approval Form # 1 (Due: June 12)

Final Stipend: $600
- Satisfactory Attendance
- Completed Research Proposal or IRB Application Form (Due: June 30)*
- Prime Abstract (Due: June 30)
- Conference Abstract (Due: June 30, 8:00am)*
- GRE Sign Up (Due: July 17)
- Draft of Poster (Due: July 17, 8:00am)*
- Attendance at the Poster Review Session: (July 19)
- Final draft of Poster (Due: July 24, 8:00am)*
- Grad Application Matrix: (Due: Aug. 11)*
- Draft statement of purpose (Due: Aug. 11)
- Final Research Paper & Power Point (Due: Aug. 11)*
- Approval Form #2 (Due: Aug. 11) Requests for final stipend payment will be submitted when all requirements are met.

* Must be submitted to faculty mentor for approval before sending to McNair/ROP staff

Attention: Payment dates are not guaranteed. We are at the mercy of the University Accounting System. McNair/ROP will do as much as possible to get payment to you on a timely basis. Direct Deposit Required.

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